



Contract Summary Form

Form#: 2687

GENERAL INFORMATION

Contract Status: Active

Christina Vega-Garcia

Date: 4/14/2016

| | | | | |
|------------------------|------------------------------|----------------------|----------------------|---------------------|
| Assigned Contract #: | 16-CR-008 | Form Prepared By: | Eddie Sanchez | 3/18/2016 |
| Department / Division: | CRA | Vendor Name: | ENTOL INDUSTRIES INC | |
| Primary Contact: | Stephen Scott | Vendor Contact: | BERNARD SCHUMACHER | |
| Primary Email: | SScott@cityofhomestead.com | Vendor Address: | 1200 NW 4TH STREET | |
| Secondary Contact: | Elizabeth Mangual | City: | HOMESTEAD | State: FL Zip 33030 |
| Secondary Email: | emangual@cityofhomestead.com | Vendor Email: | ENTOL@IX.NETCOM.COM | |
| Phone Number: | 305-224-4480 | Vendor Phone Number: | 305 2471111 | |
| Fax Number: | 305-224-4489 | Vendor Fax Number: | 305-247-6211 | |

Contract Name: Commercial Enhancement Grant for Entol Industries

Agreement Type: Does this replace an existing agreement? Contract #

Briefly explain the purpose or description of the scope of service of this contract:

CAR # 1731 CRA Commercial Enhancement Grant for Entol Industries, Inc. was recommended by SWAC to the CRA Board on Tuesday, March 3, 2016 and approved by the CRA Board on Wednesday, March 16, 2016.

Please note that it is the Departments responsibility to obtain Risk approval.

Insurance Required? Yes If yes, who is required to have it? Vendor

If the vendor is required to have insurance, please enter the insurance expiration date(s) here.

Auto Insurance: 11/11/2016 General Liability: 11/11/2016 Workmans Comp: 8/20/2016

Other:

Term of Contract: Start Date 3/31/2016 End Date: 3/31/2017 Project Number:

Does this agreement auto renew? No If so, how many times? How many yearly increments?

Total Value of Contract: \$25,000.00 Paid to: Vendor Payment Freq: As Invoice Payment Amount: \$0.00

Account Number(s) to be used: 360-0918-554-83-40

If moneys are paid to City, does Vendor pay sales tax? No Do late fees apply? No Percentage of late fee?

All agreements involving payment to vendor must be accompanied by a requisition. Requisition #: 121915

Was this agreement reviewed or drafted by a City Attorney? ☐ Yes ☒ No If yes, whom?

"Right to Audit" clause included? ☐ Yes ☒ No Was this approved by Council? ☐ Yes ☒ No Date / CAR# /

If so, please attach supporting documentation below:

BACKGROUND AND EXHIBITS

| | | | |
|------------------------|-----------------------------------|---|---|
| Exhibit Attachment(s): | <input type="text" value="0(6)"/> | | |
| Exhibit Description(s) | 1 | <input type="text" value="Agreement"/> | 6 <input type="text" value="CAR 1731"/> |
| | 2 | <input type="text" value="Legal Review"/> | 7 <input type="text"/> |
| | 3 | <input type="text" value="COI"/> | 8 <input type="text"/> |
| | 4 | <input type="text" value="Council Approval"/> | 9 <input type="text"/> |
| | 5 | <input type="text" value="Resolution"/> | 10 <input type="text"/> |

REVIEW - APPROVALS

| | | | | |
|-------------------------|---|---|-------|--|
| Dept. Head Approval: | <input type="text" value="Approved"/> | <input type="text" value="Elizabeth Mangual"/> | Date: | <input type="text" value="3/31/2016"/> |
| HR Dept. Approval: | <input type="text" value="Not Applicable"/> | <input type="text" value="Vivian Manach"/> | Date: | <input type="text" value="3/31/2016"/> |
| Risk Approval: | <input type="text" value="Approved"/> | <input type="text" value="Priscilla Thompson"/> | Date: | <input type="text" value="4/4/2016"/> |
| Finance Dept. Approval: | <input type="text" value="Approved"/> | <input type="text" value="Carlos M. Perez"/> | Date: | <input type="text" value="3/25/2016"/> |
| ITS Div. Approval: | <input type="text" value="Not Applicable"/> | <input type="text" value="Jerry Estrada"/> | Date: | <input type="text" value="3/22/2016"/> |
| Fleet Div. Approval: | <input type="text" value="Not Applicable"/> | <input type="text" value="Jerry Estrada"/> | Date: | <input type="text" value="3/22/2016"/> |

Submit Contract Summary Form to Procurement for Processing

For Administrative Use Only

| | | | | |
|---|----------|-----------------------|-------|-----------|
| Completed and Appropriate Packet Submitted to Procurement on: | | | Date: | 4/8/2016 |
| Prepared By: | Approved | Christina Vega-Garcia | Date: | 4/8/2016 |
| 2nd Review: | Approved | Rebecca Moreau | Date: | 4/8/2016 |
| Final Review: | Approved | Carol McPatrick | Date: | 4/11/2016 |
| Procurement/Contracts: | Approved | Jerry Estrada | Date: | 4/11/2016 |
| Lock Summary Form: | Locked | Jerry Estrada | Date: | 4/11/2016 |